### PPG Meeting

### September 11th 2024

**Alwoodley Medical Centre**

**Present (Patients):** Dr Stewart Manning (Dr SM), Richard Killington (RK), Shelley Ross (SR), Philip Turnpenny (PT), Louise Scott (LS), Marilyn Ableson (MA), Barbara Robinson (BR), Sue Smith (SS).

**Present (AMC):** Dr Raj Sathiyaseelan (Dr RS), Luke Gawthrop-Pleasant (LGP)

**Visitors:** Madeleine Wood (ML) Moor Allerton Library

**Minutes compiled by:** SR

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**Apologies**

Colin Sykes (CS), Barbara Metcalfe, Alex Sharpe

**Minutes Of Previous Meeting**

The minutes of the July 3rd 2024 meeting were approved.

**Matters Arising**

**Befriending Service**

The list of befrienders put together by CS has been uploaded to the AMC website and can be found by selecting Appointments and then Clinic and Services. The updated information can be located under Social Prescribing Service [Social prescribing service - Alwoodley Medical Centre](https://www.alwoodleymedicalcentre.co.uk/appointments/clinics-services/social-prescribing-service)

The list of services is currently accessed by opening a link on the page. SR suggested it would be easier for patients if it was fully displayed on the page. Dr RS agreed and suggested SR contact LGP.

**Action:** SR to contact LGP.

**Digital Support Sessions at Moor Allerton Library**

MW advised that an additional three sessions had been organised for October 3rd, November 7th and December 5th at Moor Allerton Library. Each session will take place between 230pm and 4pm and patients will need to advise reception if they plan to attend.

Dr RS said it would be good to continue with the sessions as they have proved very helpful to patients.

MW said she would monitor the sessions and then review whether further sessions should take place.

LS asked if it would be possible to organise sessions on a Saturday. She said that she had been contacted by several people who were unable to attend the mid-week sessions because they worked full-time. MW advised she works one Saturday a month and would look into facilitating this.

**Action:** MW to report back at the next meeting.

MW advised that The Reginald Centre, Chapeltown is hosting talks about various health conditions and asked if such sessions could be held at AMC. Dr RS said pre-Covid this had been looked at but had been unable to go ahead due to timing and personnel to manage them.

**CCCG 2019 Grant for Reading Well Scheme - £1,529 remaining**

MA advised there were restrictions on how this money could be spent. She advised that it could not be spent on hiring staff or room hire. If it is not used as stated, the funds could be reclaimed. She explained that originally it was suggested that the Reading Well Scheme would be rolled out to other practices.

MA suggested that some of the funds could be used for a new PPG noticeboard. BR said she had had a meeting with AMC’s Operations Manager Ayishah about dividing the Carer’s noticeboard into two, with half being allocated to the PPG. Ayishah had told BR that there was a spare noticeboard that could be used for the PPG. Dr RS said it would be better to divide the Carer’s noticeboard.

Dr SM and MA said we should keep the funds and when a suitable project arose, the money could be allocated towards this.

**Action:** BR to speak to LGP/Ayishah about the PPG noticeboard.

**Practice Statistics**

Dr RS confirmed the following statistics:

There were eight partners and 11 salaried doctors which was the equivalent of 13 full-time GPs. He said there were four registrars. Excluding the four registrars, this equated to 1,488 patients per GP. The national average was 2,294 patients per GP.

**Reading Well Scheme**

PT said the Reading Well bookcase could not be easily seen by patients because it is situated at the back of the waiting room. He asked if this could be moved towards the front of the waiting room near to the water machine. MA said that the noticeboard above the bookcase had been placed specifically in that area where the bookcase is currently located and therefore, could not be moved.

MA advised that she had received a positive feedback form from a patient about the children and teen leaflet.

Dr SM asked if any of the leaflets were available in easy read versions and would this be something the library could provide. MW said that if the library was able to provide leaflets like these, then they would be happy to do so.

**Action:** MW to look into this and report back at the next meeting.

**PPG Facebook Page**

SR advised that all the other practices in North Leeds had Facebook pages to relay information about the practice, health etc. Dr RS said that the practice currently communicated with patients via text to notify them about vaccination clinics and email, if they had signed up to receive news about the practice. SR said the emails about practice closures were often delivered too late.

**Action:** SR to contact LGP/Ayishah to arrange a meeting to discuss this. BR to attend.

**PATCHS and the NHS App**

Dr RS said that most appointments were made through the NHS App and feedback had been very positive. He said the 8am rush to make an appointment had stopped.

**GP Industrial Action**

PT said he had been approached by patients who were concerned about what action was taking place. Dr RS said the action would not affect patients.

**The RSV, Flu and Covid vaccination programmes**

PT asked how this would be rolled out. Dr RS said the flu vaccination programme was due to begin on October 3rd for eligible patients. He advised they will contacted by text. He added that the RSV and Covid vaccines would be rolled out in stages.

BR asked whether carers looking after someone over 60, would be eligible for the Covid vaccine. Dr RS he hoped this would be rolled out after the eligible patients had been vaccinated.

**ICB Volunteer Cuts**

RK said the ICB could no longer afford volunteers to review suggested changes.

**AOB**

LS said she had been approached by a couple of people who had been forced to discuss private matters at reception in front of other patients. She said they had wanted to discuss them in private. She asked if something could be set up for patients who wished to do this. Dr RS said there was a room behind reception where this could take place. SR suggested a sign be put up.

**Action:** Dr RS said he would speak to LGP.

Dr SM said a meeting had been arranged to discuss the BRCA gene and it would take place on Sunday 24th November. He asked if one of the GPs would attend.

BR said her physiotherapy pathway was now changing, Dr RS said she should contact LCC.

**Next Meeting**

Wednesday November 13th.